

Bolton Accredited Residential Landlord Organisation TENANCY REFERENCE REQUEST

TO BE COMPLETED BY NEW LANDLORD / MANAGING AGENT

Applicants Names _____

CURRENT OR PREVIOUS TENANCY HELD AT _____

Period tenancy held _____

TO BE COMPLETED BY PREVIOUS OR CURRENT LANDLORD / HOUSING OFFICER

Date tenancy commenced _____ / _____ / _____

Date tenancy terminated (if former tenant) _____ / _____ / _____

Have rent payments been made in a satisfactory manner? _____ YES / NO

Amount of rent outstanding at present (if any) _____ £

Has the Tenant been served with a Notice Seeking Possession? _____ YES / NO

Is there a current Notice Seeking Possession in force? _____ YES / NO

Have they been liable for rechargeable repairs or left their property in an unsatisfactory manner? _____ YES / NO

Has the tenancy been conducted in a satisfactory manner? _____ YES / NO

If NO please provide further details or any other information you may feel is relevant below:
.....
.....
.....

Signed

Position

Tel No

Printed

Date

Organisation's Stamp / Seal

**Bolton Accredited Residential Landlord Organisation
TENANCY REFERENCE REQUEST**

TO BE COMPLETED BY NEW LANDLORD / MANAGING AGENT	
LANDLORD / AGENT NAME	
BARLO MEMBERSHIP NO.	
PROPERTY TO LET ADDRESS	

Declaration and signature of applicants

The information on this form is, to the best of my knowledge true and correct, I know I may lose any home offered to me if I have given false information or failed to provide any information requested.

Information from this form will be held on computer and is covered in the Data Protection Act 1998.

I / We understand that my / our details may be passed to other landlords participating in the allocation scheme in order to allow me / us to be considered for their properties.

I / We authorise any landlord named within this registration form to provide information about me or any member of my household to you, and authorise you to make any enquires necessary to support this application.

I / We understand that the details provided may be used by you for the prevention and detection of crime, including fraud and they may be shared with relevant bodies including the Police for these purposes.

All partner landlords are committed to creating stable and secure communities for people to live in without fear of suffering harassment or nuisance from their neighbours. In order to support these aims we will be carrying out checks and asking for references. These will include anti social behaviour, rent arrears and property damage that you may be responsible for. This may include a check with the Police. Information obtained via Police checks by BARLO will not be passed directly to any landlord, but used only as the basis for a recommendation by the Council's BARLO representative.

I / We understand that in the absence of any current or previous landlord references it is more likely that a Police check will be necessary.

Signed [Applicant]Date.....

Signed [Joint Applicant]Date.....