

MINUTES OF: BARLO BUSINESS DEVELOPMENT GROUP

HELD ON; WEDNESDAY 13th SEPTEMBER 2006 @ 6.00pm

VENUE: Ucan Centre, Hatfield Road, Halliwell, Bolton.

Present	John O'Donnell	Private Landlord
	Philip Ward	Private Landlord
	Andy Patel	Private Landlord
	Viv Hare	Private Landlord
	Jane Caldwell	Private Landlord
	Linda Thomas	Councillor
	Stuart Lever	Councillor
	Glenys Campbell	Regeneration Unit
	Cath Conniffe	Strategic Housing Unit
	Julianne Scarlett	Private Landlord Project

Apologies	Bill Singleton	Independent
	Kath Gough	Independent
	Firaz Alnaimi	Private Landlord
	Derek Gradwell	Councillor

1. Welcome and Apologies

Members to check meeting dates on forward planner and advise JS of any clashes with other commitments, may be possible to move dates and accommodate most if not all members. To meet the requirements of BARLO Articles of Association must have a quorum of two thirds attendance for any decisions or actions agreed.

2. Minutes and Matters Arising

All actions undertaken, minutes passed as an accurate record, VH will be attending next Bolton Community Homes Board meeting as BARLO representative in October.

3. Code of Conduct

The Code adopted for the Articles of Association is not relevant in all parts for all members who are asked to sign up in principle.

Action: JS to produce covering letter to this effect for members

4. Independent Vacancy

BARLO Company structure still carries a vacancy and all reasonable efforts required to fill vacancy, Dominic Conway [BCH Manager] requesting at October meeting that BCH Board consider nominating an Area Manager to Business Development Group

Action JS to follow up with DC

5. Regional Network Events

Details of three regional events circulated by JS, which aim to promote progress, good practice and achievements of Accreditation Schemes regionally. The first event is targeted at senior manager and officer level across 33 x Local Authorities including Bolton representatives.

Agreed: LT / CC / GC to attend subject to availability on behalf of BARLO

The two remaining events are targeted at Private Landlords and include workshops and exhibits, while JS will be sending every BARLO landlord member an invitation specifically requested that a representative from this group attends also, as may be able to identify other areas of interest for BARLO's future development.

Agreed: JO'D to attend on behalf of BARLO and NWLA

6. Housing Ltd Launch

Companies House now registered BARLO Company No. 5925863 need to advise all BARLO members of the new professional and formal position. Members discussed and agreed format of event should aim to celebrate and recognise contributions of individual landlord members, and how BARLO status is positive for Bolton at local and national level.

Proposed: Social gathering of BARLO members for celebration and networking
1st Annual Event - Reebok venue [similar] include dinner
Light entertainment based on landlord experiences in private rented sector
After dinner speaker / special guests / % for Art / sketches
Sponsored / themed tables – agents, contractors, service providers
Donations for prize draw / achievements/special contributions 'awards'

Action: JS to establish task group to move this idea forward early in the New Year 07 using Winter 2006 newsletter to promote BARLO Housing Company status and forthcoming event request landlord contributions / sponsors / sketches etc.

7. Guest Speakers / Presentations

Members asked to assist in identifying themes and internal / external guests who could assist BARLO members in learning and understanding wider and local housing related issues suggestions and topics included - Respect Agenda, Empty Property Initiatives, Bolton Community Homes, Rent Officer, Bolton Business Support Unit, Supported Housing, Neighbourhood Policing.

Action: JS to produce draft programme of themes / speakers for members to prioritise

Next Meeting: Wednesday 15th December